

SECRET

DD/R 1054-63

29 July 1963

MEMORANDUM FOR: Chief, Logistics Services Division

SUBJECT : Alterations to Room 2F 28

1. Room 2F 28, which may also be entered from 2F 24, office of the Assistant Director for ELINT, has previously been used as an office for information control. With the moving of the pneumatic tube station to 2F 39 we will be able to convert the latter to a private office for a super-grade official.

2. Please convert Room 2F 28 to a private office with full height partitions and a door opening into the Assistant Director's suite. The feasibility of full-height partitions has been checked out on an informal basis with [REDACTED] before making this request.

25X1A

25X1A

(Signed) [REDACTED]

25X1A

25X1A

Assistant for Administration
Deputy Director (Research)

Distribution:

- 0 & 1 - Addressee
- ✓ 2 - DD-R Registry
- 1 - LO/DD/R
- 1 - AA/DD/R

25X1A

25X1A

DDR: [REDACTED]:4427:mac (29Jul63)

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

Approved For Release 2001/08/07 : CIA-RDP66R00546R000100090158-2

DESIGNATION OR REVOCATION OF AUTHORITY		FILING REFERENCE ONLY DD/R-1094-43	
TO: The Comptroller			
FROM: Acting Deputy Director (Research)			
TYPE OF AUTHORIZATION Authorizing Official (TRAVEL) Immediate Office of the DD/R; Office of ELINT; and Office of Research and Development		ALLOTMENT ACCT. NO. (Payroll only)	
		EFFECTIVE DATE 20 July 1963	
NAME OF DESIGNEE [REDACTED]	25X1A	TITLE Assistant for Administration	
OFFICE O/DD/R	ROOM NO. AND BUILDING OM19, 54		EXTENSION 4427
SPECIMEN SIGNATURE OF DESIGNEE (If required) (Signed) [REDACTED]		SPECIMEN INITIALS	
REMARKS (State whether a previous authorization is being revoked) Distr: Orig & 1 - Addressee 1 - [REDACTED] 2 - DD/R Files DDE:bb			
DATE 20 July 1963		SIGNATURE OF AUTHORIZING OFFICIAL [REDACTED] <i>Chrono</i>	
TITLE OF AUTHORIZING OFFICIAL Executive Assistant			

25X1A

Approved For Release 2001/08/07 : CIA-RDP66R00546R000100090158-2

25X1A

(5-38)